

Standard Bidding Document (SBD)
(Procurement of Goods and Services)

(Name, address, telephone no., Fax, e-mail, Website etc. of the Unit)

Security Printing & Minting Corporation of India Limited,
16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi—110001

Phone : 011- 43582244

Fax. : 011-43582216 ,

E-mail : info@spmcil.com

Website : www.spmcil.com

Not Transferable

Security Classification: Non-Security

**TENDER DOCUMENT FOR PURCHASE OF
"UPS BATTERIES"
FOR DATA CENTRE , INDIA GOVT. MINT-NOIDA**

Tender No. SPMCIL/IT/112A/17 dated 13.07.2017

This Tender Document Contains 14 Pages.

Tender Documents is sold to:

M/s _____

Address _____

Details of Contact person in SPMCIL regarding this tender:

Name, Designation: Suraj Pandey, Officer(IT)

Address: Security Printing & Minting Corporation of India Limited,
16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi—110001,

Phone : 011-43582244

Fax. : 011-43582216,

Email: suraj.pandey@spmcil.com *Suraj*

Section I: Notice Inviting Tender (NIT)

(Name, address, telephone no., Fax, e-mail, website etc. of the Unit)

Security Printing & Minting Corporation of India Limited,
16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi—110001
Phone : 011-43582244, Fax : 011-43582216
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Tender Sl. No. SPMCIL/IT/112A/17

(Date) 13.07.2017

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Schedule No.	Brief Description of Goods/ services	Quantity (With unit)	Earnest Money (in Rs.)	Remarks
I	Sealed Maintenance Free(SMF) batteries Capacity : 120AH 12V	68 Nos	Rs. 13600/- (Rupee Thirteen thousand six hundred only)	----

Type Of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	Limited Express Tender in Single bid system
Dates of Issue of tender documents:	On 13.07.2017
Price of the Tender Document	Free of Cost
Place of sale of tender documents	Participation in this tender is by invitation only and limited to the selected SPMCIL bidders for the study as per list.
Closing date and time for receipt of tenders	On 26.07.2017 by 03:00 PM
Place of receipt of tenders	Designated Tender Box of SPMCIL, 16 th Floor, Jawahar Vyapar Bhawan, Janpath , New Delhi-110001
Time and date of opening of tenders	On 26.07.2017 at 03:30 PM
Place of opening of tenders	SPMCIL, 16 th Floor, Jawahar Vyapar Bhawan, Janpath , New Delhi-110001
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)	Suraj Pandey, Officer(IT)

Suraj

- 1.A Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
2. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.
3. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/ received/ opened on the next working day at the appointed time.
7. The tender documents are not transferable.

Suraj Pandey

Officer(IT)

16th Floor, Jawahar Vyapar Bhawan, Janpath , New Delhi-110001

Phone : 011-43582244

Fax, email: 011-43582244,

Email: suraj.pandey@spmcil.com

[Name, designation, address, tel. No etc. of the officer signing the document]

For and on behalf of Director(Technical), SPMCIL, New Delhi

Suraj

Section II: General Instructions to Tenderer (GIT)

Part I: General Instructions Applicable to all Types of Tenders

Part II: Additional General Instructions Applicable to Specific Types of Tenders.

Refer to our Website :

<http://www.spmcil.com/spmcil/uploaddocument/git.pdf>

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Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl.No.	GIT Clause No.	Topic	SIT Provision

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Section IV: General Conditions of Contract (GCC)

Part I: General Conditions of Contract applicable to all types of Tenders

Refer to our Website :

<http://www.spmcil.com/spmcil/uploaddocument/git.pdf>

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Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S. No	GCC Clause No.	Topic	SCC Provision
1	8.2	Packing and Marking	At Suppliers Cost
2	11.2	Transportation of Domestic Goods	At Suppliers Cost
6	16.2, 16.4	Warrantee Clause	For a period of minimum one year after installation of batteries
9	21.2	Taxes and Duties	As applicable
10	22, 22.1, 22.2, 22.4, 22.3, 22.6	Terms and Mode of payments	Payment will be made within 30 days after full receipt, acceptance & approval of concerned authority
11	24.1	Quantum of LD	0.5% of delivered price of the delayed goods for each week of delay of part three of to a maximum of 10% of delayed goods.

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Section VI: List of Requirements

Schedule No.	Brief description of goods and services (Related specifications etc. are in Section-VII)	Accounting unit	Quantity	Amount of Earnest Money
-----	Sealed Maintenance Free(SMF) batteries Capacity : 120AH 12V	nos	68	Rs. 13600/- (Rupee Thirteen thousand six hundred only)

Terms and Conditions relating to Tender :

- (i) Supply and installation of 68 nos of SMF batteries under " Buy-back offer" through limited tender for Data Centre India Govt. Mint-Noida. Manufacturing date of batteries should not be older than three months from the dated of supply.
- (ii) Quotation may be submitted on or before scheduled time as mentioned in NIT, with signed Tender Copy in a sealed cover duly super scribing the Tender No and due Date of Opening.
- (iii) Quotation and rate should be valid for 30 Days from the date of opining. Rate should be quoted for free delivery of the item at India Govt. Mint, Noida.
- (iv) Authorized representative of the bidder need to submit the authorization form which is available with the tender document.
- (v) EMD in the form of account payee Demand Draft/Bankers Cheque ONLY, of any Scheduled Commercial Bank in India, in favour of "Security Printing & Minting Corporation of India Limited Payable at New Delhi" is to be furnished along-with Bid. The EMD amount is Rs. 13600/- (Rupee Thirteen thousand six hundred only). Bank Guarantee or F.D. will not be accepted. The tenderers who are currently registered and will continue to remain registered during the tender validity period with DGS&D or MSEs registered with District Industries Centers or Khadi & Village Industries commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handlooms or any other body specified by Ministry of Micro Small & Medium Enterprises are exempted from payment of EMD.

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- (vi) EMD of a bidder will be forfeited, if the bidder withdrawn or amends its tender or impairs or derogates from the tender in any respect with in the period of validity of its tender. Further, if the successful bidder fails to furnish the required performance security with in the specified period, its EMD will be forfeited.
- (vii) The bidder has to submit Security Deposit (SD) i.e. an amount equal to 10% of the order value prior to release of PO for faithful execution of the order. The same will be returned within 60 days, beyond the date of completion of all contractual obligations including warranty. Failure in part of the bidder to comply with the PO obligations will lead to forfeiture of SD.
- (viii) Payment will be made within 30 days after satisfactory supply and installation of material as per PO.
- (ix) Liquidated damages (LD) will be levied @ 0.5% each week subject to a maximum of 10% of the value of delayed quantity of goods /services.
- (x) The SPMCIL-New Delhi reserves the right to reject all or any of the tenders and also short close /cancel the Purchase Orders.
- (xi) Please mention your GST number.
- (xii) The bidders may mention whether they come under the MSME Act 2006 & submit the required Certificate.
- (xiii) No. revised quotation will be permitted during the validity of the tender.
- (xiv) Acceptance of material is subject to our approval.
- (xv) No conditional tender shall be accepted.
- (xvi) The bidders have to give quotations on their letter address for correspondence with Telephone Numbers and also their E-mails.
- (xvii) The bidder shall bear all costs associated with the preparation and submission of the bid and the department will no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.

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Section VII: Technical Specifications

Brief description of goods and services	Accounting unit	Quantity
Sealed Maintenance Free(SMF) batteries Capacity : 120AH , 12V	nos	68
Dimension of battery : Length : 410mm \pm 10mm Breadth : 176mm \pm 10mm Height : 227mm \pm 10mm		

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Section XI: Price Schedule

A price schedule appropriate to the nature of goods/ services to be attached here

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Section XV: Bank Guarantee Form for Performance Security

_____ [insert: Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: _____ [insert: Name and Address of SPMCIL]

Date: _____

PERFORMANCE GUARANTEE No.: _____

WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay SPMCIL up to the above amount upon receipt of its first written demand, without SPMCIL having to substantiate its demand.

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This guarantee will remain in force for a period of forty five days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....

(Signature of the authorized officer of the Bank)

.....

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of the Branch

.....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch

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Section XVII: Letter of Authority for attending a Bid Opening

The General Manager (Refer to clause 24.2 of GIT)

Unit Address

Subject: Authorization for attending bid opening on _____ (date) in the Tender
of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above
on behalf of _____ (Bidder) in order of
preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

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